

Certification of Receipt of Ocean County College Refund Policy

Check each box as you read:

- By my signature, I attest I have received a copy of the Ocean County College Refund Policy as posted on the Ocean County College website, <http://www.ocean.edu/admissions/refund.htm>.
- I understand that I must formally withdraw from my courses prior to the beginning of the term in which I have registered to receive a 100% credit of tuition and certain fees.
- I understand that I will be credited 100% of tuition and certain fees if the course(s) in which I am enrolled for a given term is/are cancelled by Ocean County College.
- I understand that if I officially withdraw from my courses between the first day of class up to and including the official attendance census date of the semester/term I will only be credited 50% of tuition and certain fees.
- I understand that the following fees are non-refundable: Registration, Tuition Deposit, Certificate, Graduation or Tuition Payment Plan.
- I understand that it is **MY** responsibility to officially withdraw from classes during the appropriate refund periods if I am to receive a refund or credit.
- If I fail to withdraw from a specific Term prior to the beginning of that Term and do not attend classes at all for that Term, **all eligibility for that Term is rescinded.**
- I understand that the phrasing in statement six (6) “all eligibility for that Term is rescinded” includes **ALL FINANCIAL AID ELIGIBILITY**. Financial aid cannot be applied to charges in a term for which I never attended. Classes held based upon a Financial Aid Protect or Pending Aid are **NOT** considered valid grounds to appeal charges for failure to formally withdraw from a semester within the specified time. A student may **NEVER** assume classes will be dropped especially if they anticipate receiving Financial Aid. Financial Aid includes: Stafford Loans, PLUS loans, Pell grants, ACG grants, SEOG grants, NJSTARS, NJTAG, EOF, scholarships from any source, Federal Work-Study, and Private Loans (e.g., NJCLASS, CitiAssist)
- In addition, by federal regulation (HEA, Section 484B, 34 CFR 668.22) I must attend 60% of the term to be entitled to **ALL** aid for which I was determined eligible through the processing of my FAFSA (Free Application for Federal Student Aid) results.
- I understand that “telling” any Ocean County College faculty or staff member that I will not be attending class for the term in which I have registered does **NOT** release me from the responsibility of formally withdrawing from my classes prior to the start date. The formal withdrawal process is explained in the Refund Policy of which I have received a copy.

Printed

Name of Student: _____ Student ID#: _____

Student

Signature: _____ Date: ____/____/____