Preparation of the Annual Security Report

Pursuant to the Campus Security Act, the Ocean County College Security Department is responsible for preparing and distributing an annual campus security report. Colleges and universities are required to publish an annual security report every year, which must contain three years of crime statistics along with specific campus security policy statements.

The Ocean County College Security Department works with the Vice President of Student Services and other campus security authorities, as well as local law enforcement agencies to compile statistics for the annual report.

The Annual Security Report is available at the Toms River and Stafford Township (SEC) locations. The Report is also published online in the Security and Safety section of Ocean County College’s website at www.ocean.edu. Paper copies are available at the Ocean County College Security Office located in Building #30 at the bottom of Parking Lot #1, or call 732-255-0400 ext. 2170.

The Clery Act

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, known as the Clery Act, is the landmark federal law that requires colleges and universities to disclose information about crime on and around their campuses. Since 1990, numerous amendments were added as provisions to protect crime victims. The law applies to all institutions of higher education, both public and private, and is enforced by the U.S. Department of Higher Education.

This act requires Ocean County College to provide students and employees with information about its security policies and procedures, and disclose specific statistics for certain crimes, arrests and disciplinary referrals, which must be made available to prospective students and employees upon request. This information is available on the College website, www.ocean.edu as well as the Ocean County College Security Department.

Specific requirements of the law are as follows:

- Publish an annual report every year by October 1 that contains three years of campus crime and fire safety statistics and specific campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, at non campus facilities and remote classrooms. Statistics must be obtained from Campus Security, local law enforcement, and other college officials who have “significant responsibility for student and campus activities”;
- Provide “timely warning” notices of crimes that have occurred and pose an ongoing threat to students and employees;
- Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus;
- Disclose in a public crime log any crime that occurred on campus, within the patrol jurisdiction of the campus police or safety department and is reported to the campus police or campus safety department;
- For colleges and universities that have on-campus student housing facilities, maintain in a public Fire Log a record of any fire that occurred in any on-campus student housing facility.
About Ocean County College

For more than 50 years, Ocean County College, a public two-year college sponsored by Ocean County and the State of New Jersey, has provided area residents with the opportunity to benefit from higher education.

Ocean County College offers credit and non-credit courses at its main campus located on 275 picturesque acres in the county seat of Toms River, and at the Southern Education Center in Stafford Township. Both locations are easily accessible from the Garden State Parkway and local highways.

To better serve the needs of county residents, the College offers a variety of off campus credit courses at several sites throughout the county. There is an off campus site within 20 minutes driving time of any location in Ocean County.

Ocean County College offers you a chance for a new beginning, a chance to grow, a chance to learn, and a chance to discover the world around you – all within a supportive yet innovative environment.

The Security Department at Ocean County College strives to provide professional service to ensure the safety of our college community. In doing so, the requirements of the Clery Act are addressed in our security program that provides for:

- Issuing Timely Warning Notices: Campus Safety Alerts and Crime Alerts
- Send emergency text messages during significant emergency events
- Maintain Daily Crime Log listing crimes occurring on or near the campus
- Coordinating the Emergency Preparedness program

Our campus is patrolled twenty-four hours a day, 365 days a year.
About OCC’s Security Department

The Ocean County College’s Security Department works with the Toms River Police Department to safeguard and serve the college community. Our campus is patrolled 24 hours a day, 365 days a year.

Uniformed officers regulate the flow of traffic, enforce parking regulations and college policies, and respond to emergencies. Our officers are certified in CPR/AED, first aid, oxygen administration and State S.O.R.A. training. The officers also receive training through the Ocean County Police Academy, Toms River Police, and other state and local agencies.

The women and men of the Ocean County College Security Department have the responsibility of protecting life and property on the campus. The Department is also responsible for the prevention and detection of crime.

It is the goal of the Ocean County College Security Department to equally serve all members of the college community without regard to race, color, creed, ethnicity, sex, national origin, age, religion, veteran’s status, marital status, disability, or sexual orientation.

The Ocean County College Security Department maintains mobile, bicycle, and foot patrols that cover the entire campus. Our officers are always in radio contact with Security headquarters and quickly respond to emergency situations.

Campus Policing

Toms River Police Department

Law enforcements services are provided by the Toms River Police Department (732-349-0150 or 911), which responds to fire and medical emergencies and reported crimes on campus. Although there isn’t a formal memorandum of understanding (MOU) in place it is understood that the Toms River Police Department is the primary law enforcement authority for the College and have the power to arrest. They help maintain a safer environment through mobile patrols on and around campus grounds. They respond to and investigate criminal offenses reported on and nearby the main campus, and provide supplemental security at College-sponsored special events when deemed necessary.

Interagency Cooperation – Working Relationships

The Ocean County College Security Department enjoys the support and cooperation of numerous local, county, state and federal law enforcement agencies dedicated to security. It also maintains close working relationships with the various emergency services that protect our community.

Criminal investigations are referred to the Toms River Police Department. Campus security personnel communicate with and provide assistance to police with incidents occurring on the College campus. Campus security assists with criminal investigations, lends College resources, provides crime and investigative reports, share crime prevention strategies and exchange
relevant information with law enforcement agencies, as necessary. The Ocean County College Security Department also works closely with the various agencies having police jurisdiction in communities where Ocean County College classes are held at off-campus locations. The Ocean County College Security Department maintains an excellent working relationship with the Ocean County Sheriff’s Department and the Ocean County Prosecutor’s Office.

**Reporting Criminal Incidents**

Students, employees and guests are encouraged to report all criminal incidents, suspicious behavior, accidents and other emergencies promptly to the Ocean County College Security Department. Criminal offenses can be reported in a number of ways. The most direct manner is in-person at the OCC Security Office, located in Parking Lot #1. The office is staffed 24 hours per day, 7 days a week. Crimes can also be reported directly to any OCC Security Guard, or any member of the OCC faculty or staff.

Criminal acts can also be reported by phone. The Security Office can be reached by phone at 732-255-0400 press #1 or 732-255-0451 (External phones) or by picking up any campus emergency phone or internally by dialing ext. 2200.

If reporting an emergency or crime directly to the Toms River Police Department, dial 911 for emergencies or 732-349-0150 for non-emergencies. If you make a report to local law enforcement you are encouraged to also report the incident to the OCC Security Department.

Security Officers respond to on-campus locations to take reports and are available to take reports at the Security Office. Criminal offenses and other incidents are routinely investigated. Serious matters are reported to the Toms River Police Department. The Ocean County College Security Department often encourages crime victims to file a report with local police and will assist with notifications, if necessary.

If a sexual assault is reported, counseling and campus safety staff will offer a variety of support services to the victim. On and off-campus resources are available 24 hours per day.

At any of our off campus locations, dial 732-255-0451 or 732-255-0400 for non-emergencies or dial 911 for emergencies. Dialing 911 will put you in contact with the police department responsible for that location.

Incident reports involving student behavior are forwarded to the Office of the Vice President of Student Services for review and potential judicial/disciplinary action. Supplemental information developed during an investigation relevant to the judicial process is also forwarded to the Vice President of Student Services.
Confidential Reporting- Anonymous Caller Procedure

If you are a victim of a crime and do not want to pursue action within the College or the criminal justice system, you can consider making a confidential report. With your approval, the Campus Security Department can report the details of the incident without revealing your identity in the public crime log or on a Campus Security Incident Report. The report will reflect your wish to keep the matter confidential, while taking action to ensure your safety and the safety of others.

This information helps the OCC Security Department keep an accurate record of the number of incidents involving students, employees and visitors to determine where there may be a pattern of crime relating to a specific location, method or assailant. This allows for timely alerting of the campus community to potential danger.

Confidential reports are counted and disclosed in the annual crime statistics for the College.

Monitoring and Recording Criminal Activity at Off-campus Locations

Ocean County College cooperates with local law enforcement agencies regarding off-campus crimes and other serious incidents involving Ocean County College students. Crimes that occur at off-campus locations are investigated by the appropriate law enforcement agency and are included in annual crime statistics.

Incidents involving student misconduct are handled by the Office of the Vice President of Student Services for disciplinary action, if appropriate. The code of conduct may apply to any student related incident that occurs on College premises, at College-sponsored activities and to off-campus conduct that adversely affects the College community or the pursuit of its objectives. This includes but is not limited to, any off-campus conduct that constitutes a violation of any law or municipal ordinance or poses a threat to the health, safety or welfare of any members of the College community. On a case by case basis, the Vice President of Student Services will decide whether the code of conduct should be applied to off-campus conduct.

Reporting a Missing Person

This policy enables a member of the College community to report a missing student or visitor to the College for investigative purposes. Teenagers and small children routinely attend planetarium, theatre and conference events hosted by the College. Campus Security will take immediate reports on all persons thought to be missing and to immediately begin efforts to locate the person.

Anyone seeking to report a missing person can be directed to any OCC faculty or staff member. Faculty and staff members are responsible for forwarding the information to the Department of Security, and should escort the reporting person to the Campus Security office located in Parking Lot #1.
Campus Security will immediately compile facts relevant to the report of the missing person and initiate an investigation. If circumstances indicate a Police inquiry is warranted, the Toms River Police will immediately be notified. Campus Security will support the investigation by providing whatever facts are available, including video recordings, photos, schedules, emergency contact and any other information relevant to the search for the missing person. Information regarding the report of the missing person will be documented in a Campus Security incident report.

**Campus Security Authorities**

Individuals who are considered “Campus Security Authorities” by the Clery Act are aware of their duty to report all crimes to the Ocean County College Security Department or local police for inclusion in the annual disclosure of crime statistics.

A Campus Security Authority is not responsible for determining whether a crime occurred, since that is the function of law enforcement and the investigatory process. Campus Security Authorities are required to report all allegations of a crime, even if the Campus Security Authority was told of the crime in context of providing emotional or health care support. Allegations of a crime must be reported whether or not the victim chooses to file a report or press charges. Campus Security Authorities may also provide victims or witnesses with assistance in reporting a crime to Campus Security or local police, or to any official or office which should be informed of the crime or complaint.

Professional counselors are not considered a “campus security authority”. A professional counselor is defined as an employee of an institution whose official responsibilities include providing psychological counseling to members of the institution’s community, and who is functioning within the scope of his or her license or certification. Professional counselors working within OCC counseling departments are not obligated to report crimes for inclusion in campus crime statistics.

When appropriate, College counselors are encouraged to inform a person they are counseling of the procedure to report crimes on a voluntary, confidential basis so that they can be included in the annual statistics.

**Daily Crime Log**

A public crime log is maintained by the OCC Security Department at the main campus. Criminal acts reported to Campus Security, or additions to existing entries in the log are entered into the criminal log within two business days. When requested or necessary, confidentiality of the victim is protected. The log is continuously updated and available for public inspection during normal operating hours.

Emergency call boxes are located in campus buildings and in all parking lots. Parking lot call box locations are indicated by a bright blue light above each call box. This network of emergency call boxes is expanding and Campus Security welcomes your suggestions on possible new locations.
Facilities Access and Security Maintenance

The main campus in Toms River is open to both students and the general public. The main entrance from Hooper Avenue and the entrance from Buckwald Drive remain open and accessible to vehicular traffic 24 hours per day. All campus roads and parking lots remain open day/night. Overnight parking is prohibited without prior permission of campus security.

Campus Security Officers monitor all activities at the campus. Officers conduct mobile, bicycle and foot patrols throughout the day/night. Building security checks are performed during patrol activities. Following evening classes, buildings are locked and reopened starting at 6:00AM. Surveillance cameras record activity in the majority of campus parking lots and other public areas, inside and outside campus buildings.

Campus Security works closely with Facilities Management in an on-going effort to help ensure the safety of all buildings and exterior areas. Overhead lighting designed to enhance visibility illuminates all parking area, buildings, and walkways. Officers conduct routine campus lighting surveys and forward any needed repairs to Facilities Management.

Members of the College community are encouraged to report any lighting or mechanical deficiencies on the Toms River campus to Facilities at Ext. 4444. Campus Security maintains an on-call list of Facilities personnel in the event of any maintenance emergencies that occur after normal business hours.

Emergency Operation Plan

The OCC Security Department coordinates the College’s Emergency Operation Plan, and has a comprehensive Emergency Response Plan to address weather, technological or accidental emergencies. OCC Security develops, reviews and revises procedures regarding emergency preparedness and response including evacuation and shelter-in-place protocols.

The College Emergency Operation Plan has specific procedures to manage responses to different types of emergencies. First responders to an emergency on campus are usually members of the OCC Security Department and the Toms River Police Department. Depending on the nature of the event, other State or Federal emergency response agencies could also respond to help manage the event.

If an emergency occurs on or near the campus that poses a potential threat to the health or safety of the College community, executive staff members and members of the OCC Security Department meet as part of the crisis response team. OCC Security officials are trained in crisis response and have authority to take immediate action to address and stabilize an event until the arrival of local emergency response services.

Emergency actions may include:

■ Deployment of additional Campus Security Officers
■ Increase security patrols of the campus
Request for law enforcement officers
Request assistance of local, county or state emergency management officials
Closing roads and entrances to the campus
Securing campus buildings
Evacuation of buildings or initiation of shelter-in-place procedures
Copies of the Emergency Operation Plan have been provided to Toms River Police Department and Office of Emergency Management, and the Ocean County Office of Emergency Management.

Emergency Response and Evacuation Procedures

The emergency plan is exercised during actual events and training exercises. OCC Security Officers and supervisors are trained in emergency response, evacuation and shelter-in-place procedures. Emergency response and evacuations are coordinated by the OCC Security Department. Evacuations of the College, during an actual emergency or drill help evaluate exit procedures and capabilities. When necessary, procedural deficiencies are corrected to improve emergency procedures.

Evacuation drills educate and train students and staff about evacuation procedures, familiarizing them with emergency exits and routes to travel when exiting a building. Maps identifying exits, egress routes and safe staging areas are posted on placards in hallways, work areas and classrooms in all campus buildings.

Trained Evacuation Marshals provide a valuable resource to assist students and staff during evacuations or when sheltering-in-place. Evacuation Marshals receive annual training and are assigned as primary and secondary Marshals for all College buildings. In addition, executive staff members assist with managing designated evacuation staging areas. Information about evacuation procedures is available in the Student Handbook, on the College web site and in handout materials available in campus buildings.

Rules, Regulations, Student Code of Conduct

College Policies, Rules and regulations, the Student Code of Conduct, and Disciplinary Procedures for violations of the Conduct are published in the Student handbook and posted on the College website. Student Handbooks are available to students at all College locations.
The Department of OCC Security will assist victims of bias or hate crimes, bullying or intimidation, sexual harassment or discrimination, sexual assault and domestic violence. Bias or hate crimes relate to incidents involving race, religion, gender, sexual orientation, ethnicity/national origin and disability. Sexual assault includes force and non-force, acquaintance and stranger rape, statutory rape, incest, unlawful touching or fondling or sexual coercion.

If you are a victim of bullying or intimidation, a bias or hate crime, sexual assault, an act of domestic violence, or if you see offensive graffiti on campus, contact OCC Department of Security immediately.

**Bullying and Intimidation**

Acts of harassment, intimidation or bullying in gesture, written, verbal or electronic communication that is motivated by actual or perceived factors such as race, color religion, gender, sexual orientation or disability are violations that should be reported to OCC Department of Security or the Vice President of Student Services.

**Sexual Harassment and Discrimination**

OCC seeks to provide an environment free from harassment and discrimination. Students are encouraged to report any incidents of discrimination, harassment, sexual violence and bullying which cause physical or emotional harm, or create a hostile environment which interferes with their education. This activity can include any gesture, written, verbal or physical act or electronic communication, whether a single incident or a series of incidents, which you perceive motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or a mental, physical or sensory disability which substantially disrupts or interferes with the operation on the College or the right of a student.

Anyone being harassed should report the incident immediately to the OCC Department of Security at 732-255-0400 or 732-255-0451, or to the OCC Vice President of Student Services at 732-255-0400 x 2038.

Title IX US Department of Labor Educational Amendments of 1972 specifically prohibits discrimination on the basis of sex in education, programs and activities. Discrimination includes sexual harassment or sexual violence, such as rape, sexual assault, sexual battery and sexual coercion. Confidentiality will always be maintained insofar as it does not interfere with the College’s legal obligation to investigate allegations of misconduct and the ability to take corrective action consistent with rights of due process.

Anyone being harassed should report the incident immediately to the Vice President of Student Services/OCC Department of Security.
# Reporting and Responding to Sexual Assault

Sexual assault is a serious concern on college campuses throughout the country. To address this problem, OCC provides on-going educational and prevention programs to students during the academic year. In addition, the College provides services to individuals who may be victims of sexual assault. Students who report sexual assault can be assured of accessible, prompt and equitable methods of investigation and resolution.

The College treats allegations of sexual assault extremely seriously and can assist victims in obtaining medical treatments, counseling, and advocacy services. The College is committed to treating victims with care and compassion and will safeguard a victim’s confidentiality, respect the victim’s privacy and support a victim’s right to make choices about resources and options available to them.

In a campus setting, sexual assault often occurs when one or both parties are intoxicated from alcohol or drugs or in connection with group activities where unanticipated social pressure may develop. Therefore, it is important to understand that intercourse or other sexual activity with a person unable to give free and full consent (e.g., because of intoxication, substance abuse, or intimidation) constitutes sexual assault or rape. Furthermore, the offender’s use of a mind-altering substance does not in any way diminish his or her responsibility for abusive behavior.

OCC recognizes that sexual assault is never the fault of the victim. Please read the information provided herein and be aware of the effects of alcohol and other drugs and the dynamics of social gatherings.

---

**Respect for the individual and respect for human dignity are of paramount importance in order to create a campus community that is free from violence.**
Actions for Victims of Sexual Assault

It is recommended that victims of sexual assault take the following steps:

Seek medical treatment

To get immediate medical treatment, call OCC Department of Security or 911.

It is important that a person who has been recently assaulted receive prompt medical attention to ensure that he/she is medically well. Because physical injury is not always noticeable at first, it is important to receive a medical examination and treatment as soon as possible. This may include screening and/or treatment for sexually transmitted diseases and emergency contraception, if appropriate.

Hospital Visits

A medical examination may include the collection of physical evidence for use in prosecution, if the victim so chooses. Such evidence may increase the chances of successful prosecution, and its collections is therefore strongly encouraged. For this reason, victims should not bathe, wash or change clothes before seeking medical treatment. Reliable forensic evidence can be collected by a medical provider, usually in an emergency room, up to 96 hours following a sexual assault. The medical examination and collection of forensic evidence are done simultaneously. OCC students can go to the emergency room at Community Medical Center or any other nearby medical facility.

Even though a victim may be unsure about immediately reporting an incident to the police, making a report after a few days is still helpful. Collecting forensic evidence makes it much easier to pursue a prosecution at a later time. Toxicology testing for “date rape drugs” is most effective within 72 hours of an assault. Results will not be analyzed unless a police report is filed.

Seek Support Services

The safety and well-being of a victim is of paramount importance. The College strongly encourages victims to contact trained professionals for emotional support, medical services and advocacy as soon as possible.

Contact options include:

- The Crisis Response Team (CARE team)
- The OCC Security Department
- The Vice President of Student Services
- A Medical Treatment Facility
- Any trusted friend, adviser or faculty member

College faculty and staff members have the duty to report incidents of sexual assault to the OCC Department of Security. Students wishing to keep their information confidential as possible should speak with a rape crisis counselor, a clinician at the counseling center, a medical provider in the context of receiving medical treatment or any member of the clergy. These
community members are confidential and private resources for students and do not have an obligation to report instances of sexual assault.

**Seek Counseling**

OCC and the community offer a variety of counseling resources to victims of sexual assault. Counseling services at the College can provide initial guidance and information regarding additional counseling and support services. Many support services are available in Ocean County for victims of sexual abuse or assault.

**File a Report with Local Law Enforcement**

To report an assault, the College urges victims to consider contacting the local law enforcement agency where they reside or the law enforcement agency where the assault occurred. If requested OCC Department of Security personnel will assist the victim through the reporting process. Although the College encourages filing criminal charges, it respects a victim’s choice in deciding to report or not report an assault to law enforcement.

**File a Report with the College**

Students may also choose to file a report with the College. The College reporting and judicial system and police/legal system work independently from one another. Students can file reports with the College, with law enforcement or with both.

Reports of alleged sexual assault by an OCC student should be filed with the OCC Security Department located in Building #30, Parking Lot #1.

Reports of alleged sexual assault by an OCC faculty member, staff member or administrator should be filed with Human Resources Department located in the Grunin Center Building #11 or the OCC Security Department.

Students who report an instance of sexual assault to the College are entitled to have a designated support person available to them throughout the process.

**Consider Changing Academic Class Situations**

Victims of sexual assault may seek alternative class arrangements. The Vice President of Student Services will arrange the accommodation, if reasonably possible. Alternative class arrangements depend on scheduling considerations and the availability of equivalent courses.

**Reported violations will be dealt with through College disciplinary procedures and/or legal avenues.**
Victim’s Bill of Rights

New Jersey established a Bill of Rights to ensure that the needs of the victims are met and that colleges and universities create and maintain a culture supporting human dignity. All members and representatives of the OCC Community, including campus safety officers, administrators, faculty, employees and students are expected to recognize and abide by the following principles regarding victims of campus related sexual assaults:

Bill of Rights

The following rights shall be accorded to victims of sexual assault that occur:

- on the campus of any public or independent institution of higher education in the state of New Jersey and,
- where the victim or alleged perpetrator is a student at that institution, and/or
- when the victim is a student involved in an off-campus sexual assault.

Human Dignity Rights

- To be free from any suggestion that victims must report the crimes to be assured of any other right guaranteed under this policy.
- To have any allegations of sexual assault treated seriously.
- The right to be treated with dignity.
- To be free from any suggestion that victims are responsible for the commission of crimes against them.
- To be free from any pressure from college personnel to:
  - report crimes if the victim does not wish to do so,
  - report crimes as lesser offenses than the victim perceives them to be,
  - refrain from reporting crimes, or refrain from reporting crimes to avoid unwanted personal publicity.

Rights to Resources

- To be notified of existing college and community based medical, counseling, mental health and student services for victims of sexual assault, whether or not the crime is formally reported to college or civilian authorities.
- To have access to college counseling under the same terms and conditions as applied to other students in their situation seeking such counseling.
- To be informed of and assisted in exercising:
  - Any rights to confidential or anonymous testing for sexually transmitted diseases, human immunodeficiency virus and/or pregnancy, and
  - Any rights that may be provided by law to compel and disclose the results of testing of sexual assault suspects for communicable diseases.
Campus Judicial Rights
- To be afforded the same access to legal assistance as the accused.
- To be afforded the same opportunity to have others present during any college disciplinary proceeding that is allowed the accused.
- To be notified of the outcome of the sexual assault disciplinary proceeding against the accused.

Legal Rights
- To have any allegations of sexual assault investigated and adjudicated by the appropriate criminal and civil authorities of the jurisdiction in which the sexual assault is reported.
- To receive full and prompt cooperation and assistance of college personnel in notifying the proper authorities.
- To receive full, prompt and victim-sensitive cooperation of college personnel with regard to obtaining, securing, and maintaining evidence, including a medical examination when it is necessary to preserve evidence of the assault.

Campus Intervention Rights
- To require college personnel to take reasonable and necessary actions to prevent further unwanted contact of victims by their alleged assailants.
- To be notified of the options for and provided assistance in changing academic situations if such changes are reasonably available.

Statutory Mandates
- Each campus must guarantee that this Bill of Rights is implemented. It is the obligation of the individual campus governing board to examine resources dedicated to services required and to make appropriate requests to increase or reallocate resources where necessary to ensure implementation.
- Each campus shall make every effort to ensure that every student at the institution receives a copy of this document.
- Nothing in this act or in any "Campus Victim’s Bill of Rights" developed in accordance with the provisions of this act shall be construed to preclude, or in any way restrict, any public or independent institution of higher education in the state from reporting any suspected crime or offense to the appropriate law enforcement authorities.

For further information on the Sexual Assault Policy and Procedures, contact the Ocean County College Security Department or the office of the Vice President of Student Services.

The State of New Jersey has established this Bill of Rights to insure that the needs of victims are met and that the colleges and universities in New Jersey create and maintain communities that support human dignity.
Contacting the Security Department

All classrooms and labs contain campus phones.

On-Campus Phones:
For non-emergencies, (External phones – 732-255-0400/732-255-0451) or Ext. 2170
FOR EMERGENCIES, call 911 or Ext. 2200, or
Press the security button.

Off-Campus Telephones:
For non-emergencies, call 732-255-0400/732-255-0451
FOR EMERGENCIES, call 911.

There are emergency phones located throughout the campus, in each building, and in every parking lot. The phones in the parking lots are identified by blue lights. A map showing emergency phone locations may be obtained from the Security Department or from the College website.

Security Department Location:
Visit the Security/Welcome Center at the south end of Parking Lot 1.

Reporting Emergency Situations
When reporting any emergency situation, a crime or suspicious activity, please follow these steps:

- Call Security
- Give your name, address and phone number
- Report why you are calling
- Request the type of assistance needed
- Give as many details as possible:
  - Description of activity being observed
  - Description of person(s) involved
  - Location the person was last seen or their direction of travel
  - Description of any motor vehicle involved
  - Presence of any weapons
  - Stay on the phone until released by the officer receiving your call

Campus Security will provide escort service from any campus building to any of the parking lots located throughout the campus. Call Ext. 2170 or pick up any Emergency Call Box and provide the Officer with your location.
Investigations

The Ocean County College Security Department conducts follow-up investigations of all reported crime on the campus. This includes confidential (the reporting parties names are known but not released) and anonymous (the reporting parties names are not known reports). Ocean County College Security will also assist with police investigations, and provide assistance and resources as necessary. Campus video technologies and other resources are shared with investigators.

Crime Prevention Tips

- Be aware – anyone is a potential victim of crime.
- Immediately notify Security if any person(s) or activity arouses your suspicion.
- Avoid isolation and use well-lighted paths after dark. Walk with others or call Security for an escort. Do not hitchhike or pick up hitchhikers. Lock your motor vehicle when parking. Secure anything of value in your trunk.
- Do not leave property unattended.
- Possession of alcoholic beverages or illegal drugs is prohibited on campus. In general, avoid the use of alcohol or drugs. Persons under the influence are more likely to be the victims of a serious crime or accident.

Emergency Evacuation

In the event of fire, smoke conditions, or another emergency situation that requires evacuation of a building, the fire alarm will sound and the police and local fire department will respond. At the sound of the fire alarm, faculty, staff, and students must evacuate the building immediately. Only after the condition has been deemed safe by the fire department will you be permitted to re-enter the building.

The College makes every effort to provide its students with an environment that is free of the problems associated with the unauthorized use and abuse of alcohol and illegal drugs.
Crime Alerts, Notices, and Crime Logs

In order to keep the campus community up-to-date, the Ocean County College Security Department issues alerts regarding crimes and/or serious incidents that occur on and around the campus. These alerts are issued in various ways, including the college public address notification system, college website, text messaging, emails, and printed notices. Persons who have information regarding crimes or other serious incidents should report them to the Security Department, and, if warranted, an alert will be issued.

The Security Department maintains a Daily Crime Log, as outlined by law, which records crimes and serious incidents that occur on campus. The crime logs are available for public inspection on the College’s Public Safety and Security web page. We reserve the right to exclude crime report information from the log in certain circumstances.

For Your Information: Reporting Of Crime Statistics

With the passing of the Student-Right-To-Know and Campus Security Act by Congress, the Ocean County College Security Department will report statistics on the following violent crimes:


<table>
<thead>
<tr>
<th>TOMS RIVER CAMPUS</th>
<th>SOUTHERN EDUCATION CENTER</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CRIMINAL OFFENSES</strong></td>
<td><strong>CRIMINAL OFFENSES</strong></td>
</tr>
<tr>
<td>1) Murder/Non-negligent manslaughter</td>
<td>1) Murder/Non-negligent manslaughter</td>
</tr>
<tr>
<td>2) Negligent Manslaughter</td>
<td>2) Negligent Manslaughter</td>
</tr>
<tr>
<td>3) Sex Offenses – Forcible</td>
<td>3) Sex Offenses – Forcible</td>
</tr>
<tr>
<td>4) Sex Offenses - Non-Forcible</td>
<td>4) Sex Offenses - Non-Forcible</td>
</tr>
<tr>
<td>5) Robbery</td>
<td>5) Robbery</td>
</tr>
<tr>
<td>6) Aggravated Assault</td>
<td>6) Aggravated Assault</td>
</tr>
<tr>
<td>7) Burglary</td>
<td>7) Burglary</td>
</tr>
<tr>
<td>8) Motor Vehicle Theft</td>
<td>8) Motor Vehicle Theft</td>
</tr>
<tr>
<td>9) Arson</td>
<td>9) Arson</td>
</tr>
<tr>
<td><strong>ARRESTS</strong></td>
<td><strong>ARRESTS</strong></td>
</tr>
<tr>
<td>1) Weapons: Carrying, Possessing, etc.</td>
<td>1) Weapons: Carrying, Possessing, etc.</td>
</tr>
<tr>
<td>2) Drug Abuse Violations</td>
<td>2) Drug Abuse Violations</td>
</tr>
<tr>
<td>3) Liquor Law Violations</td>
<td>3) Liquor Law Violations</td>
</tr>
<tr>
<td><strong>DISCIPLINARY ACTION</strong></td>
<td><strong>DISCIPLINARY ACTION</strong></td>
</tr>
<tr>
<td>1) Weapons: Carrying, Possessing, etc.</td>
<td>1) Weapons: Carrying, Possessing, etc.</td>
</tr>
<tr>
<td>2) Drug Abuse Violations</td>
<td>2) Drug Abuse Violations</td>
</tr>
<tr>
<td>3) Liquor Law Violations</td>
<td>3) Liquor Law Violations</td>
</tr>
<tr>
<td><strong>HATE CRIMES</strong></td>
<td><strong>HATE CRIMES</strong></td>
</tr>
<tr>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Vandalism  **Sent for counseling

Please note: these are all activities reported, not necessarily actual incidents.

To learn more and search statistics yourself, visit the "Campus Crime and Security at Postsecondary Education Institutions" home page at http://ope.ed.gov/security

Ocean County College’s OPE ID Number is 00262400
Bias Incidents

Unlawful acts upon persons or property, committed on the basis of race, color, creed, ethnicity, sex, national origin, age, religion, veteran's status, marital status, disability, or sexual orientation, seriously undermine the harmony and quality of life of the entire College Community. Bias incidents, as they are termed, are thoroughly investigated by the Toms River Police Department as well as Campus Security.

Alcohol and Drug Abuse Awareness

In accordance with the policy approved by the College Board of Trustees, and in accordance with local, state and federal laws, the Ocean County College makes every effort to provide its students with an environment that is free of the problems associated with the unauthorized use and abuse of alcohol and illegal drugs.

Ocean County College is committed to:
- maintaining an environment that allows students to enjoy the full benefits of their learning experience;
- helping students understand the negative consequences of the illicit use of alcohol and drugs on their lives;
- promoting the wellness and self-development of its students;
- and offering topical programs on substance abuse issues in order to provide members of the College community with information concerning health risks, and legal sanctions.

The unauthorized use/abuse of alcohol and the illegal use/abuse of drugs inhibits students from attaining the benefit of their learning experience, exposes them to serious illnesses and health risks, and therefore, is prohibited. Local, state, and federal laws that apply to underage consumption and use of drugs and alcohol will be fully enforced on the campus.

Registered Sex Offenders:

New Jersey law authorizes the Division of State Police to make available to the public over the internet information about certain sex offenders required to register under Megan's Law. The sex offender internet registry law can be found in the New Jersey Code at 2C:7-12 to -19. You can access the sex offender website at www.state.nj.us/njsp/info/reg_sexoffend.html.
Response To Homeland Security

Every member of our campus community has the responsibility to work towards creating a safe and secure campus. The heightened security in the United States means that people should be particularly attentive of their surroundings as they go about their normal business. Ocean County College’s response to homeland security is one of awareness, not one of fear or panic.

Frequently Asked Questions

Q: How is Ocean County College preparing for homeland security?
A: The College has an emergency response plan, which has been prepared in conjunction with campus staff, Toms River Police and Fire Departments, and the Ocean County Office of Emergency Management.

Q: Is Ocean County College prepared for different kinds of emergencies?
A: The College is prepared for medical emergencies, security emergencies, evacuations, weather-related situations, and other needed emergency responses.

Q: What can I do to help right now?
A: It is important for members of the campus community to be especially observant and report unusual or suspicious behavior to Campus Security in a timely manner. Such behavior could include:

- People in buildings or areas who do not appear to be conducting legitimate business.
- Unauthorized personnel in restrictive or private areas.
- Persons abandoning parcels or other items in unusual locations.
- Unfamiliar persons or visitors in your office/lab.
- Persons requesting information who have no need for it.
- Unauthorized persons monitoring areas, buildings or entrances.
- Persons wearing clothing not consistent with the weather conditions at mass population events (bulky coat in warm weather, etc.).
- Persons attempting access to utility locations (water, electrical, petroleum, telecommunications, information systems).
- Multiple persons who appear to be working in unison, committing the above.

In addition, to help with the College’s Homeland Security program, you should:

- Account for and secure your keys. Don’t leave them unattended or give them to unauthorized persons. Report lost or stolen keys to Campus Security.
Account for and secure sensitive deliveries in a timely manner.
Secure all areas when not attended.
Protect access codes or combinations. Change codes regularly. Report compromised codes/combinations to person in charge of the area immediately.
Advise Campus Security of staff who work after-hours
Be prepared: Take time out to familiarize yourself with building exits and routes to reach exits.
Report suspicious tampering with physical security (doors, locks, etc.).
Do not prop open or compromise building entrance doors/windows. Rectify these situations when you observe them.
Account for and secure all sensitive material/information when not able to attend to it.
Talk with co-workers, know what is out-of-place (unclaimed items, etc.).

**Vehicles to be Alert to:**
- Abandoned vehicles
- Vehicles parked near buildings/public common areas
- Unexpected/unfamiliar delivery trucks
- Unfamiliar vehicles parked for long periods
- Persons in vehicles “casing” buildings/areas
- Vehicles operating in closed areas
- Vehicles containing unusual/suspicious parcels or materials
- Substances leaking or spilling from vehicles

**Q: Who should you call if you notice suspicious behavior?**

**A:** You should call Campus Security at Ext. 2170 or 2200, or by utilizing the college’s Emergency Call Boxes located in all of the classroom buildings and outside in the parking lots.
IN CASE OF EMERGENCY or an EMOTIONAL DISTRESS SITUATION, CALL SECURITY:

TOMS RIVER CAMPUS
Call Extension 2200

EXTERNAL CALLS 732-255-0400, press 1

SEC Southern Education Center
Call Extension 679
or go to the SEC Information Office

Key: Buildings & Locations

1 Administration Building ..............................................(ADMN)
2 John C. Bartlett, Jr. Hall ...........................................(BART)
3 Library .......................................................................(LIBR)
4 Health Science Building ...........................................(HSB)
5 Instructional Building ...............................................(INST)
6 TV Studio .................................................................(TVS)
7 W. Kable Russell Building ...........................................(RUSS)
8 Student Center (Under Construction).........................(CCTR)
9 College Center ...........................................................(CCTR)
10 Bookstore/Conference .............................................(BOOK)
11 Grunin Center ...........................................................(GRUN)
12 Grunin Center ...........................................................(GRUN)
13 Robert J. Novins Planetarium ...................................(PLAN)
21 Green Energy Combined Cooling, Heating and Power Plant ...........................................(CHP)
22 Instructional Computer Center (ICCT) .....................(ICCT)
23 Information Technology ...........................................(OITE)
25 Technology Building ...............................................(TECH)
27 William T. Hiering Science Building ......................(HIER)
29 Health & Human Performance Center ....................(HPEC)
30 SECURITY/WELCOME CENTER .............................(SWC)
40 O.C.E.A.N., Inc. Kids Child Development Center ..........(KIDS)
65 Maintenance Building ...........................................(MBLO)
66 Facilities Management Bldg ....................................(WARE)
67 Administrative Support Building ............................(ADSB)

Upper Campus
101 Gateway Building ..................................................(GATE)

Key: General Parking

 1 = Lot 1   2 = Lot 2   5 = Lot 5   6 = Lot 6

Reserved Parking  4(R)

All Parking Lots also have designated Reserved and Handicapped areas.

map version Aug-2014
Students and Employees can opt-in to OCC’s emergency text messaging system, which enables a limited number of campus administrators to send urgent text messages to subscribers’ cell phones in the event of an emergency.

To Subscribe, Log into Ocean Cruiser

Choose "My CruiserAlert" from the MyOcean menu

Add your phone number and email address

Automatic activation codes will be sent via email and/or text message to confirm your account.

For more information, follow the instructions on the "My Cruiser Alert" tab, visit www.ocean.edu/security.htm, or come to the Security Building on campus.